



**ADDENDUM NO. 1**  
**Issued March 15, 2013**  
**TO**  
**REQUEST FOR QUALIFICATIONS (“RFQ”)**  
**FOR**  
**CONSULTING, ENGINEERING, AND LAND SURVEYING**  
**SERVICES**  
**(RFQ Number 13-OP-002)**  
**(RFQ Issued February 4, 2013)**

**Note:** SOQ Submitters are required to acknowledge this and all Addenda in Section 6(a) of the Statement Of Qualifications Form.

## 1. RESPONSES TO QUESTIONS

1.	Question	<b>My firm will be submitting a qualifications package for the above-referenced RFQ and we had one quick question regarding SEEC Form 11. It appears that the form is now just a notice that we are supposed to read and not an actual form that needs to be filled out and signed. Should the notice be included in the qualifications package?</b>
	Answer	<b>Section 14 (“SOQ Contents”)</b> of the Instructions to Firms (Section 2 of the RFQ Package Documents) indicates the items that must be submitted as part of a Statement of Qualifications. SEEC Form 11 (Section 4.10 of the RFQ Package Documents) is not on that list and does not need to be submitted with a Statement of Qualifications.
2.	Question	<b>Can an engineering firm submit a Qualifications package on their own, and also be listed as a subcontractor for another engineering firm?</b>
	Answer	Yes.
3.	Question	<b>On page 3 of 5 for the scope of services for landfill consulting and engineering, the SOQ asks for experience in well testing (f), and well water sampling (g). Does this work include laboratory analysis, and if so must we include unit laboratory costs as ancillary service rates on the payment rate schedule form?</b>
	Answer	This work may include laboratory analysis; however, laboratory service rates and the specific analytical laboratory used would be established in the Request For Services. It does not need to be provided in the Payment Rate Form on the SOQ.
4.	Question	<b>We would like to have a copy of the bidder’s list from the previous RFP that was issued for this scope of work.</b>
	Answer	A list of prior SOQ submitters is included in the Board of Directors Resolution and Memo below: <a href="http://www.crra.org/documents/business_opp/2010/rfq_consulting_engineering_surveying/board_memo.pdf">http://www.crra.org/documents/business_opp/2010/rfq_consulting_engineering_surveying/board_memo.pdf</a>
5.	Question	<b>I was interested in finding out if there are any set-aside goals for these services. We are a minority owned and women owned environmental consulting practice certified by DAS.</b>
	Answer	Affirmative Action Criteria which will be incorporated into the evaluation of SOQs are indicated Section 13.2 of the Instructions to Firms (Section 2 of the RFQ Package Documents). Additional Non-Discrimination terms are included in Section 7.1 of the Form of the Agreement (Section 6 of the RFQ Package Documents)

**END OF ADDENDUM 1**